CENTRAL COAST
ITS COORDINATOR PROJECT

CCITS COORDINATING GROUP
MEETING AGENDA

December 14th, 2005 ♦ 1:00 PM
Caltrans District 5 Atoll Building ♦ 1150 Laurel Lane ♦ VTC Room ♦ San Luis Obispo, CA (Video-conferencing will be available at multiple sites – see attachment)

1. **CCITS WEBSITE REMINDER (**http://www.iteris.com/ccits-admin/**)**
   - Meeting materials and summary meeting notes/action list
   - Documents & deliverables (FINAL & those DRAFT for review)
   - Document review/comment forms
   - Other issues/comments

2. **ITS OUTREACH**
   - CCITS Brochure
     - FINAL – Published on CCITS website
     - Earliest print date is December 23rd, 2005 (1,000 copies)
     - Additional copies
       - $115 – 500 copies
       - $200 – 1,000 copies
   - CCITS DVD
     - Purpose
       - Update existing CCITS Video
     - Proposed length of Video/DVD
       - 5-min. vs. 12-min. version
     - Schedule
     - Identify Sub-Committee
   - CCITS DVD "Fact Sheet"
     - Purpose
     - Format
     - Contents
     - Schedule
   - Meetings with County Boards
     - Topics
     - Format
     - Schedule

3. **REGIONAL ITS ARCHITECTURE**
   - System Inventory
     - Cut-off date for revision/additional inventory elements is December 31st, 2005
   - Operational Concepts (Roles & Responsibilities)
     - Submitted for review on November 23rd, 2005
     - Initial comments due December 9th, 2005
   - Functional Requirements
     - Submitted for review on December 8th, 2005
     - Comments due December 23rd, 2005

- Interconnects/Flows
  - Initial development will be based on "original" 2000 CCITS Architecture & "new" Operational Concepts & Functional Requirements
- ITS Project Sequencing
  - Identify on a per County as well as on a CCITS Regional basis

4. ARCHITECTURE MAINTENANCE PLAN
- FINAL Documents
  - One remaining draft: Response needed from Caltrans re: "lead role" for maintenance of the CCITS Regional Architecture

5. TURBO TRAINING
- Review recent training and discuss upcoming possibilities

6. PROJECT SCHEDULE
- Review and evaluate
  - Discuss potential 6-month project extension

7. AGENCY AGREEMENTS (As time permits)
- Existing & Anticipated CCITS Agency Agreements
  - Request submitted November 15th, 2005
  - Status
- List of Agreements
  - Directional course
  - Matrix
    - Contains the DRAFT list of "typical" agreements
  - Discuss Central Coast agreements to be considered
- Agreement Templates
  - Develop sample agreements ("Top 5")
    - Example: MST would like a "traffic signal priority/pre-emption" one
    - Others??

8. ARCHITECTURE IMPLEMENTATION PLAN (As time permits)
- Preliminary Outline
  - Submitted for review on October 31st, 2005
- Focus
  - ITS Project implementation
  - ITS Architecture basics
  - CCITS Architecture
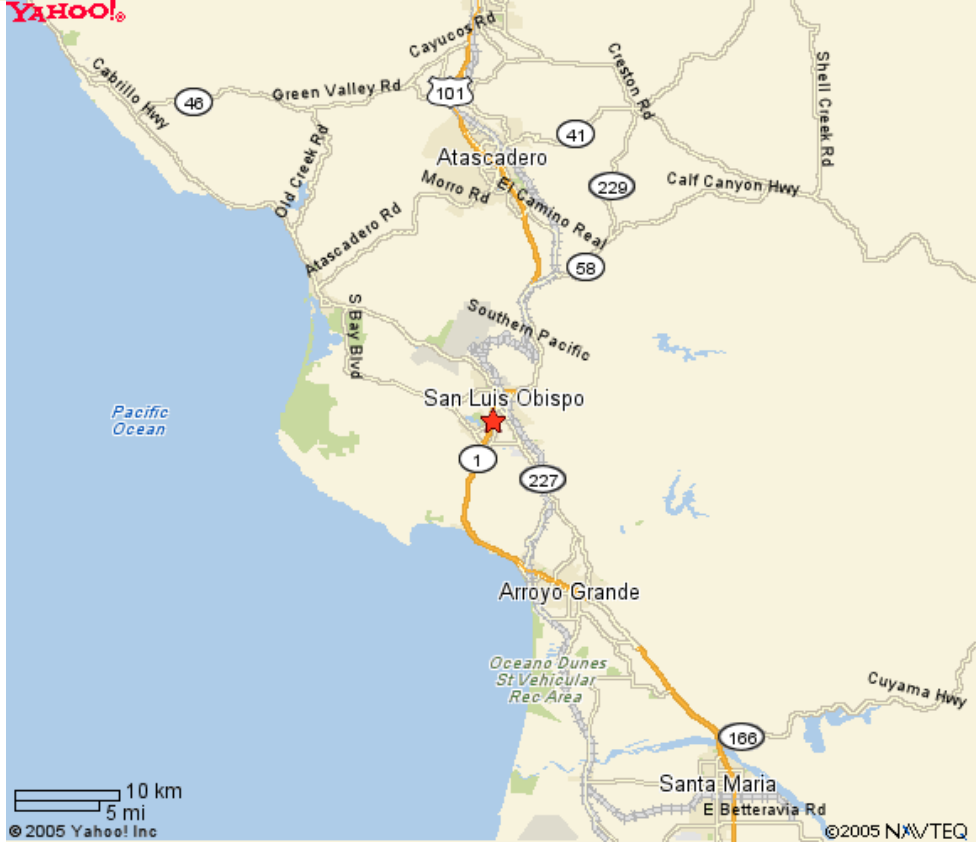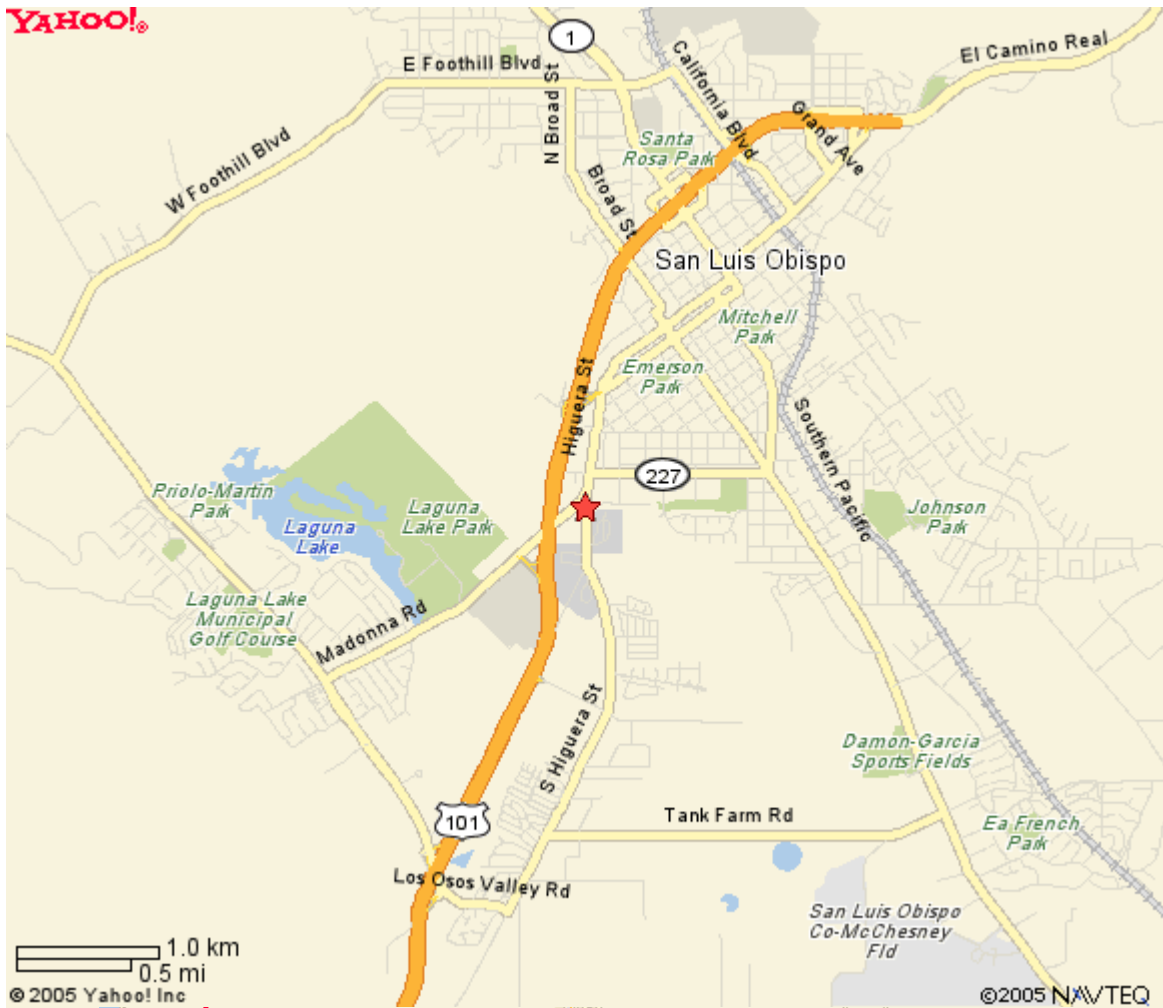 - Usage examples
  - ITS resources

9. AGENCY UPDATES (As time permits)
- Updates from CCITS Group re: their Agencies' ITS-related activities

10. MISCELLANEOUS ITEMS
- Other Business
- Next Meeting

11. ADJOURN

E Foothill Blvd

El Camino Real

1

W Foothill Blvd

N Broad St

California Blvd

Grand Ave

Santa Rosa Park

Broad St

San Luis Obispo

Mitchell Park

Higuera St

Emerson Park

Southern Pacific

227

Priolo-Martin Park

Laguna Lake Park

Johnson Park

Laguna Lake

Laguna Lake Municipal Golf Course

Madonna Rd

S Higuera St

Damon-Garcia Sports Fields

Ea French Park

101

Tank Farm Rd

Los Osos Valley Rd

San Luis Obispo Co-McChesney Fld

1.0 km
0.5 mi

Cayucos Rd

Cabrillo Hwy

Creston Rd

Shell Creek Rd

46

Green Valley Rd

101

41

Old Creek Rd

Atascadero

Calf Canyon Hwy

Morro Rd

El Camino Real

229

Atascadero Rd

58

S Bay Blvd

Southern Pacific

Pacific Ocean

San Luis Obispo

1

227

Arroyo Grande

Oceano Dunes St Vehicular Rec Area

Cuyama Hwy

166

Santa Maria

E Betteravia Rd

10 km
5 mi

CCITS Meeting Number 4
December 14, 2005
1:00 to 4:30 PM
<u>Videoconferencing Sites and Contacts</u>

- SCCRTC: (contact Grace Blakeslee (831) 460-3219)
- TAMC: (contact Jeff Morgan (831) 775-4402)
- District 2: VTC Room C (contact Pat Carr (530) 225-3238)
- District 5: Atoll Building, Second Floor (visitors come early to sign in at front desk on first floor).
- District 7: 08-049 (contact Tanisha Butcher (213) 897-6222 – please call Tanisha in advance to get further details, i.e. exact location, directions, parking info, visitor sign in/out instructions, etc)
- CT HQ: VA 518 (contact Sue Morgan @ DRI (654-9322) for loaner key card and instructions on signing in/out).