



CENTRAL COAST ITS COORDINATOR PROJECT

CCITS COORDINATING GROUP Meeting Summary

August 11th, 2005 ♦ 10:00 AM

Caltrans District 5 Office Building ♦ 50 Higuera Street ♦ Conference Room B (and via Video-conferencing) ♦ San Luis Obispo (CA)

1. Agency Updates

- Updates from CCITS Coordinating Group members regarding their Agency's ITS-related activities, including:
 - FHWA
 - A new architecture maintenance advisory on FHWA website
 - Turbo Architecture training scheduled for CA (end of Sept.)
 - SLOCOG
 - Rte 166 (left turn issue) to get yellow blinking light for motorist warning
 - Caltrans
 - D5 TMC seismic upgrades complete w/ 13 monitors
 - New CCTV cameras on Hwys 58, 101 and 46; PTZ enabled
 - Goleta area CCTV coming soon
 - 3 CCTV in SLO under construction
 - **CT to investigate if Cuesta Grade camera can be made operational** (local TV station may have a working camera)
 - Starting a new contract for Statewide architecture to mainstream ITS; will address maintenance plans
 - Considering an "ITS One-Stop Shop"; possibly w/ UC Berkeley
 - SBCAG
 - US 101 Corridor study (Ventura County line to Goleta) may include some ITS
 - SCCRTC
 - SC Metro building a new "Metro Base" dispatch center; no ITS
 - County to upgrade call box system; considering Smart Call Boxes
 - Hwy 1 Alternatives study to include ITS
 - TAMC
 - AVL now on most MST buses
 - SBtCOG
 - Signed contract for new call boxes
 - Considered privatizing call box but kept CHP due to better costs
 - AMBAG
 - Consultant doing signal timing in Monterey County

2. CCITS Website Reminder

- Team reminded about project website (<http://www.iteris.com/ccits-admin>) as source of documents, deliverables, etc.
- **Request to mark changes in docs; Consultants will do as feasible**
- **Request to describe how Functional Requirements and Operational Concepts fit... “ITS for Dummies”-like; Consultants to include in deliverable(s) and Implementation Guide**

3. Architecture Maintenance Plan

- Reviewed common and divergent sections of the maintenance plans
- Santa Barbara review process to be incorporated into other plans
- **TBD: Caltrans D5 will probably be the manager of the CCITS Architecture**
- For Federal funding, need to finalize County (MPO) maintenance plans now; Regional plans later

4. Agency Agreements

- Discussed goals of task and types of agreements/formality
- **Agencies to provide applicable existing agreements**

5. Outreach Materials

- Logo completed and in use
- CCITS Brochure
 - **Need to add Goleta to map and verify boundaries**
 - **Need to poll Agencies to get number of copies desired and then to apportion accordingly**
 - **TBD: who will manage distribution of brochure**
- CCITS Video
 - Existing video to be converted to DVD format
 - It was requested that two scripts be prepared: long (approx. 12 minute) and short (approx. 5 minute); not possible with existing budget
 - A CCITS sub-group to initially work with TRG on updated video before full CCITS review
 - Caltrans to actually shoot and edit updated video w/ TRG

6. Architecture Implementation Plan

- Discussed structure/content of document
- Now to include: how to get architecture info needed for ITS Projects, basics of an ITS Architecture, resource references (Caltrans Local Assistance, Systems Engineering, ITS, etc.), etc.

7. County Board Meetings

- Requested that Agencies begin to consider what they need/want re: County Boards (e.g., timeframe, topics, etc.)